

WATERINGBURY PARISH COUNCIL

c/o Suzanne Parr, 9 Warden Mill Close, Watringbury, Kent, ME18 5DJ

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TO: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Watringbury Parish Council on Tuesday 06 May at 7.30 p.m. The meeting will be held in the Watringbury Village Hall.

Suzanne Parr
Clerk and RFO
30 April 2025

NOTICE OF MEETING

Public Notices of the meeting has been given in accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972. The meeting is open to the press and public.

Public Participation: A period of time has been set aside during with the Parish Council invites Questions from Parishioners present (15 minutes is allowed for this part of the meeting, the minute book is closed for this part of the meeting).

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND THE USE OF SOCIAL MEDIA):

Members of the public attending this meeting are advised that it may be filmed and recorded. Members of the public are allowed to record the Parish Councillors and Officers from the front of the public seating area only providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recoded and no recording device is to be left behind. If another member of the public objects to being recorded, the person (s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted.

MOBILE PHONES: Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at Parish Council and Committee Meetings.

AGENDA

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| 25/1 | Apologies for Absence and Absentees
Cllrs to consider if apologies are acceptable. |
| 25/2 | Declarations of Interest and/or lobbying and intention to record
Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda. |
| 25/3 | Cllrs Co-Options
Councillors to Return Outstanding DPI Forms |
| 25/4 | Chairman / Clerks Report
Relevant matters to Watringbury Parish Council |
| 25/5 | Reports from County Councillor, Borough Councillors & Police Representatives |
| 25/6 | ADJOURNMENT FOR A SHORT PUBLIC OPEN SESSION |
| 25/7 | Minutes
25/7.1 To confirm the minutes from the meeting held on 04.03.25 (Attached)
25/7.2 Matters Arising from the minutes not otherwise on the agenda (For information only) |

25/8	Reports from Representatives on other bodies.	
	25/8.1	Highways & Speedwatch
	25/8.2	Watlingbury Sports & Recreational Association
	25/8.3	T&M Area Committee of KALC
	25/8.4	Parish Partnership Panel
	25/8.5	Cemetery
	25/8.6	Allotments
	25/8.7	Wardens Report
25/9	Matters for Noting	
	25/9.1	Planning Committee: Draft minutes from the meeting held on 01.04.25
	25/9.2	Annual WPC Asset Maintenance Contract
	25/9.3	Malicious Intent Crime Registered with Kent Police against WPC
25/10	Finance	
	25/10.1	Bank Statement Reconciliation at 30.04.25
	25/10.2	Payments for Approval
		<ul style="list-style-type: none"> • Clerk • Warden • HMRC (April) • Three Counties Contracting (Glebe Meadow Project) • Starboard Systems Ltd • Upper Medway International Drainage Board • David Bradford • P W Maitland • K Hutchinson • Creed Tax Advisors • Kent County Council • HMRC (March) • Viking Stationery • Southern Stone Ltd • Worknest • Three Counties Contracting (Recreational Ground Works) • Three Counties Contracting (Allotment Works)
	25/10.3	Receipts for Noting
		<ul style="list-style-type: none"> ▪ Drayhouse Meadows ▪ Cemetery ▪ Allotments ▪ TMBC Pavillion Grant
	25/10.4	Update on accounting package purchase (Previously Circulated)
	25/10.5	Update on Parish Infrastructure Monies
	25/10.6	Update on IT Expenditure
25/11	Village Maintenance Updates: To receive any new information in respect of the following	
	25/11.1	Jail House
	25/12.2	Glebe Meadow
25/12	Leases and Contracts: To receive information and consider WPC actions in respect of the following	
	25/12.1	Play Inspection Reports
	25/12.2	Watlingbury Car Park – Proposed Lease
	25/12.3	WSRA New Lease Agreement
	25/12.4	QE II Fields

25/13

Correspondence

25/13.1 In Post U
25/13.2 NHS 10 Year Plan
25/13.3 Parkinson's UK
25/13.4 PCC New Police & Crime Plan
25/13.5 Kent Police Museum – Free Entry

25/14

Public Discussion Review: To review any comments from residents in the audience.

25/15

2025 Annual Meeting of the Parish: 20th May 2025 at 7.30pm

25.04.25 Invitations sent to:

Head Teacher Watringbury Primary School	Speed Watch Representative
Rector	WRSA Representative
Scouts	Village Hall Committee
Allotments Representative	Friends of Watringbury Village
Police Representative	WI Representative
Rostrum Representative	

25/16

Date & Time of Next Meeting: To confirm as 3rd June 2025

25/17

Consideration in Private - Exclusion of Press and Public: There are only a few reasons why, legally the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest or because of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases or purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a Code of Conduct Complaint.

25/17.1 Staffing Matters

25/18.2 Code of Conduct Matters