

WATERINGBURY PARISH COUNCIL

Councillors are hereby summoned to attend the
ANNUAL MEETING OF THE PARISH COUNCIL AT WATERINGBURY VILLAGE HALL
on Tuesday 7th May 2024 at 7.30pm

Members of the public and press are invited to attend. Attendees may be filmed, recorded, or otherwise reported by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for further discussion will be placed on next month's agenda.

AGENDA

24/16 Election of Chair and Declaration of Acceptance of Office (By Ballot)

24/17 Election of Vice Chair and Declaration of Acceptance of Office (By Ballot)

24/18 Apologies for Absence

Cllrs to consider if apologies are acceptable.

24/19 Declarations of Interest

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

24/20 Committees and Election of Representatives

Cllrs to consider representatives for each activity listed.

- Planning
- Allotments
- WSRA
- QEII Fields and Playgrounds
- Cemetery
- HR Staffing
- KALC
- Highways & Footpaths
- Village Hall

24/21 Announcements

Relevant matters to Wateringbury Parish Council

24/22 Minutes of 2nd April 2024 Parish Council Meeting

Cllrs to consider and approve.

ADJOURNMENT FOR A SHORT PUBLIC OPEN SESSION

24/23 Crime Report

To receive the monthly crime report and any other Police updates.

24/24 Matters Arising (for information only)

To receive an update on action points from previous meeting.

24/25 Reports from Committees & Representatives on other bodies.

- a. Highways & Speedwatch
- b. Wateringbury Sports & Recreational Association

- c. T&M Area Committee of KALC
- d. Parish Partnership Panel
- e. Cemetery
- f. Allotments
- g. Village Wardens

24/26 Finance

- a. Financial statement and bank reconciliation – **Cllrs to receive and accept.**
- b. To authorise payments made out of meeting and at meeting.
- c. Other financial matters.

24/27 D-Day 80 Years Celebrations

Update on 80 Year D-Day Celebrations on 6th June 2024

24/28 Christmas Preparations

- Christmas street light decorations illumination dates.
- Christmas tree arrangements.

24/29 Village Hall Car Park

The possibility of purchasing the leasehold.

24/30 Village Maintenance

- a. Update on MUGA goal post.
- b. Update on new Parish Notice Board
- c. Update on CCTV Village Hall
- d. Update on fencing in QEII Fields and Play area
- e. Other village matters.

24/31 Report from Borough Councillors & County Councillors

To receive any reports.

24/32 Correspondence

To receive any correspondence or related matters.

24/33 Public Discussion Review

To review any comments from residents in the audience.

24/34 Closed Session - Staffing

- a) Cllrs to consider and agree wardens pay increase.
- b) Cllrs to consider payment of overtime.
- c) Cllrs to consider and approve appraisal review.

24/35 Close of Meeting

24/36 Date of Next Meeting – Tuesday 21st May 2024

Stephen R Hill

**Steve Hill, Clerk and RFO
Wateringbury Parish Council**

www.wateringburypc.org.uk
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