

# WATERINGBURY PARISH COUNCIL

**Councillors are hereby summoned to attend a  
MEETING OF THE PARISH COUNCIL AT WATERINGBURY VILLAGE HALL  
On Tuesday 5<sup>th</sup> September 2023 at 7.30pm**

Members of the public and press are invited to attend. Attendees may be filmed, recorded, or otherwise reported by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for further discussion will be placed on next month's agenda.

## **AGENDA**

### **23/73 Apologies for Absence**

Cllrs to consider if apologies are acceptable.

### **23/74 Declarations of Interest**

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

### **23/75 Announcements**

Relevant matters to Wateringbury Parish Council

### **23/76 Minutes of 4<sup>th</sup> July 2023 Parish Council Meeting**

Cllrs to consider and approve.

## **ADJOURNMENT FOR A SHORT PUBLIC OPEN SESSION**

### **23/77 Crime Report**

To receive the monthly crime report and any other Police updates.

### **23/78 Matters Arising (for information only)**

To receive an update on action points from previous meeting.

### **23/79 Cllrs resignations and Appointments**

- Appointment of Allotment representative
- Appointment of Planning representative
- Appointment of WSRA representative
- Appointment of Climate Change actions representative
- Appointment of Play area representative
- Appointment of Cemetery assistant

### **23/80 Report from Borough Councillors & County Councillors**

To receive any reports.

### **23/81 Reports from Committees & Representatives on other bodies.**

- a. Highways & Speedwatch
- b. Wateringbury Sports & Recreational Association
- c. T&M Area Committee of KALC
- d. Parish Partnership Panel
- e. Cemetery

- f. Allotments
  - g. Village Wardens
- 23/82 Policy Documentation Update**  
Policy document update.
- 23/83 Finance**
- a. Financial statement and bank reconciliation – **Cllrs to receive and accept.**
  - b. To authorise payments made out of meeting and at meeting.
  - c. Cllrs to consider training cost for Clerk ILCA training.
  - d. Bank Card limit to be changed in Financial Regs – **Cllrs to consider and agree.**
  - e. Other financial matters.
- 23/84 Christmas Street Decorations 2023**  
Update on streetlamp festive decoration and Christmas Tree.
- 23/85 D-Day 80 Years Celebrations**  
Cllrs to consider and agree actions for 80 Year D-Day Celebrations on 6<sup>th</sup> June 2024
- 23/86 Asset of Community Value**  
The Parish Council to agree to make an application to nominate Mill Pond as an ACV. **Cllrs to consider and agree.**
- 23/87 Climate Change Action Plan**  
Discuss action plan with newly appointed representative. **Cllrs to consider and agree actions.**
- 23/88 Village Maintenance**
- a. Update to Tree inspection quotation enquiries.
  - b. Review ROSPA playground inspection reports. **Cllrs to consider and agree actions.**
  - c. Update for signs for Play area and Defib location.
  - d. Update on Tree work at Village Hall. **Cllrs to consider and agree actions.**
  - e. Update on MUGA goal post. **Cllrs to consider and agree actions.**
  - f. Update on old play area removal.
  - g. Other village matters.
- 23/89 Correspondence**  
To receive any correspondence or related matters.
- 23/90 Public Discussion Review**  
To review any comments from residents in the audience.
- 23/91 Close of Meeting**
- 23/92 Date of Next Meeting – Tuesday 3<sup>rd</sup> October 2023**

*Stephen R Hill*

Steve Hill, Clerk and RFO  
Wateringbury Parish Council  
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