

# WATERINGBURY PARISH COUNCIL

**Councillors are hereby summoned to attend an  
ANNUAL MEETING OF THE PARISH COUNCIL AT WATERINGBURY VILLAGE HALL  
On Tuesday 23<sup>rd</sup> May 2023 at 7.30pm**

Members of the public and press are invited to attend. Attendees may be filmed, recorded, or otherwise reported by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for further discussion will be placed on next month's agenda.

## AGENDA

**23/19 Apologies for Absence**

Cllrs to consider if apologies are acceptable.

**23/20 Newley elected Cllrs Declaration of Acceptance of Office**

**23/21 Election of Chair and Declaration of Acceptance of Office**

**23/22 Election of Vice Chair and Declaration of Acceptance of Office**

**23/23 Declarations of Interest**

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

**23/24 Committees and Election of Representatives**

Cllrs to consider representatives for committees and outside bodies.

**23/25 The creation, abolition, or alteration of committees**

Cllrs to consider representatives for the requirement of addition committees.

**23/26 Minutes of 4<sup>th</sup> April 2023 Parish Council Meeting**

Cllrs to consider and approve.

### **ADJOURNMENT FOR A SHORT PUBLIC OPEN SESSION**

**23/27 Crime Report**

To receive the monthly crime report and any other Police updates.

**23/28 Matters Arising (for information only)**

To receive an update on action points from previous meeting.

**23/29 Report from Borough Councillors & County Councillors (if present)**

To receive any reports.

**23/30 Reports from Committees & Representatives on other bodies.**

- a. Highways & Speedwatch
- b. Wateringbury Sports & Recreational Association
- c. T&M Area Committee of KALC

**23/31 Policy Documentation Update**

Other Policy matters.

**23/32 Finance**

- a. Financial statement and bank reconciliation – Cllrs to receive and accept.
- b. Cllrs to ratify final 2022-23 Reconciliation.
- c. To authorise payments made out of and at meeting.
- d. Cllrs to authorise and sign cheques for payment.
- e. Cllrs to review final budget expenditure.
- f. Other financial matters.

**23/33 Christmas Street Decorations 2023**

Update regarding cost and actions required to install streetlamp decorations.

**23/34 Village Maintenance**

- a. Update to Tree inspection quotation enquiries.
- b. Update to playground gate repair. Actions to be agreed.
- c. Update for signs for Play area and Defib location.
- d. Drayhorse Meadow – Update on meeting actions.
- e. Other village matters.

**23/35 Correspondence**

To receive any correspondence or related matters.

**23/36 Public Discussion Review**

To review any comments from residents in the audience.

**23/37 Any other Business.**

Cllrs to consider and agree IT strategy. Actions to be agreed.

**23/38 Close of Meeting**

**23/39 Date of Next Meeting – Tuesday 6<sup>th</sup> June 2023**

*Stephen R Hill*

**Steve Hill, Clerk and RFO  
Wateringbury Parish Council**

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